

Mellis Memorial Hall Management Committee

Registered Charity No 1081393

Minutes of the meeting held 7.30pm Thursday 6th 19th January 2017

Present: Doug Rogers (Chair), Ruth Slack, Penny Morgan, Penny Bullock, Sandra Smith, Rowland Warboys

Apologies: None

1. Minutes from the previous meeting (6th October 2016) Agreed as correct and signed

2. Chairman's Report: Covered the following points

- Ad will appear in the February edition of The Messenger for new trustees, follow up shows there was no response.
- Alternative quotation received from Stratton Glass for completing the hall with new windows is in excess of £12,000. Further quotation required from ABS.
- Hall heating, the following are the main points discussed
 1. Different temperatures are required by each hall user
 2. Heat exchange and storage heaters
 3. Penny Morgan will ask Ian Hubbard what his suggestion might be
 4. Annual electric bill is £900-£1000 with 90% being used to heat the hall
 5. Doug to follow up alternative options and funding possibilities.

3. Treasurers Report:

Current balances are as follows,

COIF Account	£4995.66
Current Account	£486.38
Petty Cash	£146.86

4. Booking Secretary's report:

Bookings are up with the hall in use once or twice a day on weekdays and football and private hires occasionally at weekends.

There had been some confusion over a booking and Penny apologised.

5. Other Business

Rowland to look at further fund raising options

It was agreed that we needed to hold additional fund raising events i.e. Christmas Fair, Soup Lunches, Family Day

6. Date of next meeting:

Thursday 27th April 2017 which will be the AGM followed by the Committee Meeting