

Mellis Memorial Hall Management Committee

Registered Charity No 1081393

Minutes of the meeting held 7.30pm Thursday 27th April 2017

Present: Doug Rogers (Chair), Sandra Smith (Treasurer), Penny Bullock, Penny Morgan, Chris Scott, Rowland Warboys

1. Apologies: None

2. Minutes from the previous meeting (19th January 2017) Agreed as correct and signed

3. Chairman's Report: Covered the following points.

- Ad placed in The Messenger for new Trustees but no response to date. This is becoming a problem but it seems the same people help the Church, Memorial Hall and Parish Council. We will look at trying to get the school involved and with MSDC
- Rowland kindly attended a fund raising fair put on by the Local Authorities. Leads from this meeting will be followed up and presented to Gillian Hilder at Mid Suffolk to try and get new heating and the window refurbishment completed.
- Building Maintenance / Health and Safety, following information from Iain Farquharson at Suffolk County Council the choice of infra-red heating will suit our requirements and hopefully be within budget.
- Penny Morgan will take on maintenance of the website, Hilary Butler has kindly said she will give Penny assistance as required.
- It was agreed to renew the cleaning contract at the current rate
- Electricity has been changed to Southern Electric who provide Green Energy at an improved rate
- Doug to contact the school re 'The Innkeepers Daughter' if they are still available in December.

4. Treasures Report:

- Current Account - £1396.09
- COIF Account - £4995.56
- Petty Cash - £146.86

5. Booking Secretary's report:

- Bookings steady and some equipment hire
- It would be good to have some fundraisers bringing more of the village in to use the Hall
- More use this year with Polling Dates

6. Funding Doug to talk to Gillian Hilder and then to other possible funding sources

7. Date of next meeting: Thursday 13th July 2017