

Mellis Memorial Hall Management Committee

Registered Charity No 1081393

Minutes of the meeting held 7.30pm Thursday 6th October 2016

Present: Doug Rogers (Chair), Ruth Slack, Penny Morgan

Apologies: Penny Bullock, Sandra Smith

1. Minutes from the previous meeting (14th July) Agreed as correct and signed

2. Chairman's Report: Covered the following points and is appended in full.

- Finance
- Future events
- Repairs and renewals
- Building Maintenance / Health and Safety
- Trustees
- Website

3. Electrical check:

Ian Hubbard has now completed the check and next check is due in 2021

4. Trustee vacancies

DR has placed an article in the February edition of The Messenger asking for new trustees.

5. New Website:

The new website address is mellismemorialhall.suffolk.cloud/
Any searches to the old address are currently being redirected.

6. Treasures Report:

In the absence of the treasurer DR gave the treasurers report.

On the 30th Sept 2016 there was £771.90 in the current account, £4885.85 in the COIF account and £133.96 in the petty cash

7. Electricity bill:

There has been no change in the electricity bills since the introduction of blow heaters. No additional cost and no cost savings. However feedback is that the hall heating is much more effective

8. Booking Secretary's report:

It was noted that Gislingham and Thornham village Hall both charge £8 per hour rent. However those in attendance agreed that the rent for MMH should remain at £7 per hour as this is appropriate. The rental income in autumn/ winter should be helped by booking by football clubs.

Date of next meeting 19th Jan 2017

9. Date of next meeting: Thursday 19th January 2017