

# Mellis Memorial Hall Management Committee

Registered Charity No 1081393

Minutes of the meeting held 7.30pm Thursday 25<sup>th</sup> October 2018

**Present:** Doug Rogers (Chair), Penny Bullock, Sandra Smith, Robbie Russell, Tina Wilby, Penny Morgan

**1. Apologies:** Rowland Warboys and Ruth Slack

**2. Minutes from the previous meeting** (2<sup>nd</sup> August 2018) Agreed as correct and signed

**3. Chairman's Report:**

## **Telephone Line/ Internet Connection**

- Robbie confirmed 4G connection will work and costs as follows:  
Once of cost for device £91.11  
Ongoing cost £25 per month
- DR proposed we go ahead with 12 month trial.
- PB seconded proposal

## **Faulty Light**

- Faulty light now fixed

## **Windows/S106 funding**

- All remaining windows and kitchen stable door will be finished before November 11<sup>th</sup> Remembrance Day service.

**4. Treasurers Report:**

- Current Account - £385.66
- COIF Account - £4421.42
- Petty Cash - £35.97

**5. Booking Secretary's report:**

- All remaining very stable
- Unusually we have 2 bookings already for next summer

**6. November 11<sup>th</sup>**

- Mellis School, Julia Lall and the Mellisians will definitely be involved
- Refreshments courtesy of the Parish Council will be supplied by Morrisons
- Parish Council will supply wreath in addition to St Marys Church and the Memorial Hall
- All helpers agreed to be available from 10am to help prepare

## **7. Any other Business**

- Doug to contact Phil Butler re paint for exterior wooden rails.
- Penny Morgan to contact Lizzie Simmonds and promote poppy workshop on the 3<sup>rd</sup> November
- Robbie getting price for projector & Screen (Estimate £500- £800)
- Tina to approach Parish Council for contribution to Car Park sign (sign to show weight limit – access track)

**Meeting concluded:** 8:30pm

## **8. Date of next meeting:**

- Thursday 31<sup>st</sup> January 2019 - 7.30 p.m.