

Minutes of Mellis Memorial Hall Management Committee held 2nd of March 2023 at 18.00

Registered Charity no 1081393

1. Present

Doug Rogers – chair (DR)

Ruth Slack

Penny Bullock

Roland Warboys

Alan Cross.

Helen Timmons

In attendance Betty Wells (from the church committee) and Lorraine Farley (from the Parish council) in attendance to discuss village coronation

2. Apologies:-Tracey Russell. Robbie Russell

3. Coronation of King Charles

Lorraine Farley and Betty Wells in attendance for the first item on the agenda the coronation Discussion took place and the following was decided

- On sat the 6th of May 2023 there will be the lighting of the beacon at 20.30 hours.
- The church will organise a display of royal memorabilia in the village hall from 14.00 to 16.00 on Sunday the 7th of May
- A church service will be held in the village hall on the afternoon of Sunday the 7th of May at approx. 16.00.
- Discussion took place re a children's art exhibition.
- On Sunday the 7th from 13.00 to 16.00 there will be a picnic on the common (bring you own food, no barbeques). The village hall will serve tea ,coffee and beverages
- On Monday the 8th of May, this could be a volunteering day. It was discussed that it would be useful to liaise with Suffolk wildlife re access to the common for a picnic and a possible volunteering project on the common or community such as litter collection.
- Alan Cross will set up a coronation WhatsApp group and also put together a flyer re the coronation for the village messenger magazine.
- Ruth will ask the Mellisians if they are able to sing at the picnic on Sunday and Ghed Patterson form the parish council is asking the salvation army band if they are available

At 18.45 Betty Wells and Lorraine Farley left as the coronation section of the meeting was complete

4. Minutes from the previous MMH committee meeting on the 12th of Jan 2023 agreed as correct and signed.

5. Chairman's report

- The parish council would like put a notice board on the external wall of MMH (near the car park), all agreed.
- Doug Rogers noted that someone had moved the table tennis table, if was suggested that hirers of the hall should be asked to put the table tennis table back to its original position if they moved it

6. Financial report.

In Tracey Russell's absence Doug R outlined MMH financial accounts which are as follows:-

- £3964.52 in COIF account.
- £7544.71 in current account. **this include £2115 grant money** from mid Suffolk for film night/ projector
- These figures were correct as of the 1st of March 2023.
- Doug Rogers wanted to minute that Tracey's documentation of MMH accounts was exemplary

7. Booking sec

- Helen Timmons gave a synopsis of booking including, quiz night and table top and yard sale. A bingo night was planned for 1st of April 2023.
- The Mellis open gardens will be held on 3rd and 4th of June 2023. Profits from this event will be split equally between the church and MMH. The hall will be selling tickets and providing refreshment (ploughman's and cheese scones and cream teas). It was suggested that MMH applies for an alcohol licence on these 2 days to serve prosecco.
- Helen volunteered to be "MMH lead" for this and will send out a rota for "manning" the hall on these dates and stated there will be 3 shifts on both days. A total of 18 volunteers will be needed.
- The MMH Hire charges were discussed and following discussion it was decided that we should increase the hire charge to £10per hour for all users, but for regular uses this increase would not take place until end of Sept 2023

8. AOB

- The projector for film nights was discussed, it is approx. £100 to hire a film. A locality grant is available. It was decided that the committee need to investigate whether we can claim back VAT on the costs of projector and screen etc. Doug agreed to investigate this Doug also will get quotes for a home cinema system. We aim to have a projector / home cinema installed by the 7th of May 2023.
- Penny mentioned that the MMH garden and outside space need tidying and the ditch needs digging out and patio needs attention. Alan mention that this could be the responsibility of the Parish council (not MMH) and Alan agreed to look into this
- Warm space grant. MMH is too late to apply for this grant
- Mellis farmers market will continue on the 3rd Sat of each month (apart from May).

- Date of next meeting 20th of April at 18.30