

Mellis Memorial Hall Management Committee

Registered Charity no 1081393

Minutes of the meeting held Thursday 8th of Sept 2022

Present

Rowland Warboys – acting chair.

Alan Cross

Helen Timmons

Ruth Slack

Penny Bullock

Tracey Russell

Robbie Russell

1. Apologies- Doug Rogers and Penny Morgan

2. **Minutes from** the previous committee meeting on the 7th of July agreed as correct and signed

3. Chairman's report

Roland Warboys read the chairman's report written by Doug Rogers.

- My apologies for not being able to attend the meeting.
Doug has met with David Peachy regarding the remote control of the heating system. David recommends we go with a solution from Honeywell which will give us the ability to turn system on/off remotely as well as control temperature. Quotation to supply and fit will be received in next few days. If next meeting is to be some way off suggest that if cost is acceptable when circulated this can be installed before the weather deteriorates. Alan Cross asked if more than 1 quote was needed.
- Still waiting for a date re the fire alarm system and will chase company to attend so that we can test our system regularly as per guidelines.
- Our water meter has been replaced and a new cover is now in place,
- Wave are aware of the other 2 leaks in the car park and have said these will be fixed but could be anything up to 8 weeks.
- I have written to the Charities Commission regarding removing Sandra Smith from the CCLA account and adding Tracey Russell as our new treasurer. Have yet to receive a reply.

- With costs likely to go up in the next few weeks I checked the electricity usage of the Hall by the Market last Saturday when obviously no heating was required and minimal lighting. Cost was £3.60 therefore if you are discussing charges for future hire please bear this in mind.
- Dependant upon the situation with Robbie regarding the Projector scheme please bear in mind comments regarding our ongoing financial position from Tracey before we finally commit (although we can afford it now and I do support it).
- Water metre in car park has been leaking and needs replacing, the water company have been contacted and will take approx. 8 weeks to repair
- Doug has written to charity committee requesting that Sandra Smith is removed as a MMH committee member and Tracey Russell is added as the MMH committee treasurer
- Electricity bill - MMH must prepare for a significant increase in electric costs due to increasing in electric prices nationally . Alan cross suggested that we could use an app to monitor cost on a daily basis and look for peaks and troughs and enable the hall to project future costs

4. Treasurers report

- Tracey Russell - treasurer gave comparison costs of the income/ expenditure last year (year ending 31.3.22) compared to first 6 months of this year (year ending 31.3.23).
 - The halls costs have significantly increased and income has reduced. The halls biggest expenditure is electricity with a projected cost of £1,193 to year ending 31st March 2023.
 - Discussion took place re cost saving including reducing the number of time the hall is cleaned and re negotiating new broad band/ wifi contract with a cheaper provider
 - COIF charity deposit account £3964,52
 - Barclays current account £5,601,52
 - Fixed asset cost (building) 133,935,71

5 Bookings secretary report

- Helen Timmons gave a booking report which is more or less unchanged since the beginning of the year
- Helen suggested the hall try and raise income by putting on bingo/ quiz night etc. it was decided to discuss this in a meeting in a months' time

6. Projector / film night

- Due to the financial situation, a projector has not been purchased. It was suggested that MMH investigate the cost and practicalities of hiring a projector from another village hall or hire company and assess the demand for a film night in Mellis before purchasing a projector

7. Update on the Mellis farmers market

- Ruth reported that the market activity has been very quiet, probably due to the summer holidays. The market committee will reassesses its position in Oct 2022

8 AOB/

- Potential fund raising events such as quiz nights were discussed.
- A festival of Mellis is being planned by the Parish council.

9. Date of next meeting 13th Oct 2022